

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

February 21, 2011 7:00 PM

Members Present: Steve Blake (Chairman), Pat Inderwish, Bob Monk, Richard Shaw

Members Absent: Tim Duplin

Guests: Jen Breen, Erin Beardsley (Community Club), Andy Beardsley (Community Club), Pat Barrie (Naming Committee)

Minutes to Approve

- Motion Originator: Pat Inderwish
- Motion Description: Approve minutes for Aug 9th, Sept 13th, Oct 1st and Dec 13th 2010
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report/Bills to Approve

Two deposits have been made into the Field account since the last meeting, \$500.00 High School Parking. There were also two deposits into the Recreation account, \$875.00 and \$450.00 for recent and upcoming recreation programs.

Jen Breen has been submitting expense invoices for the recreation programs to the Town Administrator, to be paid from the \$6,000 FY 2011 recreation account. She expressed concern about invoices submitted to the board not being processed in a timely fashion and depositing of checks for program fees taking too long. Richard asked whether Jen could be making the deposits. Pat explained that the process is for board's treasurer (Bob) to complete the deposit and that the board needs to look at improving the process. Karen was not able to attend tonight's meeting, Bob will contact her regarding the checks that she has that need to be deposited.

There are still some High School sports fees which remain outstanding (tennis and football). Richard stated that the football fees involved a couple students who never played for the season. It is unclear how many tennis players remain unpaid. Richard has spoken with the Athletic Director regarding the matter. The AD had made efforts to collect all of the fees, but does not want to track down individuals who have graduated. Pat stated that the board may need to consider obtaining rosters to generate invoices to the students and collect the fees.

- Motion Originator: Pat Inderwish
- Motion Description: Approve payment of Karen Barber invoice (\$818.10)
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks & Recreation Coordinator

Jen provided a report on the recreation programs. The gardening program, which ran for six weeks, is finishing up. Zumba & Zumba Gold sessions are being held at the Three Rivers Building and there are discussions of extending the program. The fire-arm safety class was a success (maximum capacity) and a second one has been scheduled for March 19th. A scrap booking event has also been scheduled for March 5th. Jen would like to organize programs for the spring at the

new tennis and basketball courts. She would also like to work on activities for school vacation, possibly involving the High School sports participants. Pat explained that the board does not know when the courts will be opened. The project is not complete and is still owned by the contractor. He stated that they are working on obtaining a partial-use permit. The Parks Facility Committee is working with the Community Club to put together an agenda for an opening ceremony. The date is dependent on the partial-use permit. A lot of work still needs to be done and completion is weather dependent. Jen would like to see an event be held in June for the courts opening and have a separate event in August for the Goodale Park anniversary. Jen suggested that preparation for basketball and tennis tournaments begin, with the date(s) pending. The Naming Committee has presented a naming of the basketball courts to the Selectmen. Andy Beardsley stated activities should be held sooner than later and that the contractor needs to provide a complete date. Pat is hoping to have a date from the contractor by the end of the week. Pat stated that the courts will need to be shut down for one week, to allow for color surface application. Richard stated that he is confused as to who is coordinating the activities and does not want to see duplication of efforts. Jen and Erin Beardsley have been communicating over the past week and are working together. Jen stated that she is happy to help with the opening activities. The Town Administrator and Town Counsel have been given copies of the proposed rules, regulations, fees and fines for review. The board has set a date (March 21st) for the public hearing to be held.

The Town Administrator has asked if it would be feasible to run a summer recreation program in town this summer. Karen has suggested keeping with Camp Harrington and offer programs to supplement. Jen expressed that putting a program together would be a huge undertaking. Pat stated that the feedback from last year (YMCA Camp Harrington) was tremendous. Jen stated that the YMCA program is a little pricey for some families. Jen will be marketing the recreation programs at the health fair being held at Major Edwards. Jen is planning an Easter egg hunt, will she will promote at the health fair. Jen suggested exploring the possibility of establishing a relationship with Clinton to run swim lessons.

Parks Facilities/Maintenance Items

Pat Barrie from the Naming Committee attended the meeting to discuss the proposal from the Cranston family to donate a flagpole and flag for Goodale Park, to be named in the memory of Robert Cranston. The board need to choice a pole and location. Pat Inderwish has suggested that the pole be placed at the corner of the park, adjacent to the Goodale Park sign. Pat will ask the architect from the court project about the height of the pole, if 40 feet would be good. Pat also suggested that the donation bricks be utilized to circle the pole. The board advised Pat Barrie that they support the proposal for the flag pole donation and naming. The Selectmen are having a public hearing on the naming of the basketball courts and they will then vote on March 16th.

The grubs at Woodland and the All-Purpose Field need to be addressed, price quotes need to be obtained. Steve will discuss the matter with the Town Administrator. The second half of the bleacher project needs to be completed this year (\$6,000.00). The roof of the summer house needs to be repaired and the fencing needs to be installed. The board discussed what type of fencing would be suitable. With the removable of the trees for the court project, the summer house is now very visible from Goodale St. Andy Beardsley stated that he would like see ornamental fencing be used. Pat suggested that Leon contact the general contracting of the courts project regarding the fencing. The skating rink is still open and usable, but is not in the greatest condition.

Facility Requests

Best English Soccer has submitted a request form (which Karen has) for field use for his soccer camps. Pat explained to the board members the issues which have existed in the past. Steve will contact Karen and have her ask Paul Mumby to attend the next meeting to discuss the requests.

Richard Shaw suggested that the board require the fees be paid up front, based on last year's numbers.

Parks Facilities Committee Update


The architect from the courts project has submitted a quote to survey and preliminary design of the pine grove for under \$10,000. The Parks Commission or the Parks Facility Committee could go to Town Meeting for the funding.

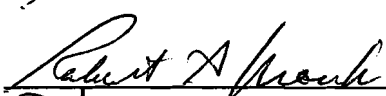
High School Parking Agreement

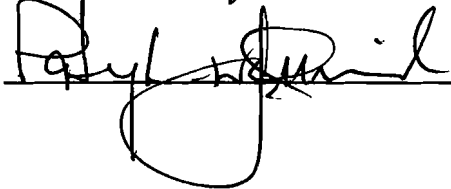
Pat will meet with Tom Kane to discuss and resolve the matter, before the end of the school year.

Next Meeting: March 21, 2011 7:00 PM (Public Hearing 7:15)

- Motion Originator: Bob Monk
- Motion Description: To adjourn (8:25 PM)
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved







DATE: 4/18/11